



# Lean Six Sigma

Excursions for  
Sustainability through Certification  
**Lean Champion Certification**



“We Simplified Our Universe...  
So That You Could Improve Yours”



A division of CMA Enterprise  
Incorporated



## Greetings

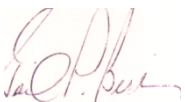
We are proud to introduce our Innovation Center. **The Breakthru Institute (TBI)** is designed to serve as your Conduit to reducing and/or eliminating roadblocks that occasionally arise in our clients' business, talent base, leadership (any level), or processes. Our training experiences focus on best practices, techniques. We also bring into your universe practical tools that are easy to implement in your organization.

Our Training Institute is a wholly owned subsidiary of CMA Enterprise Incorporated and is called The Breakthru Institute. It houses approximately six academies of which one of them is our Lean Six Sigma Academy. Descriptions of the Lean courses follow this correspondence. It is an expansion of our current 25 year old brand and it gives us the latitude to "Explore the Obvious" through Edu-tainment.

We are in the classroom... We are virtual... And We are here to coach you when you want independent study. Our TBI website is [www.breakthruinstitute.biz](http://www.breakthruinstitute.biz)

We look forward to your favorable response and if you have any questions, please contact the undersigned at 954-476-3525 or Oliver Williams at 786-286-0010.

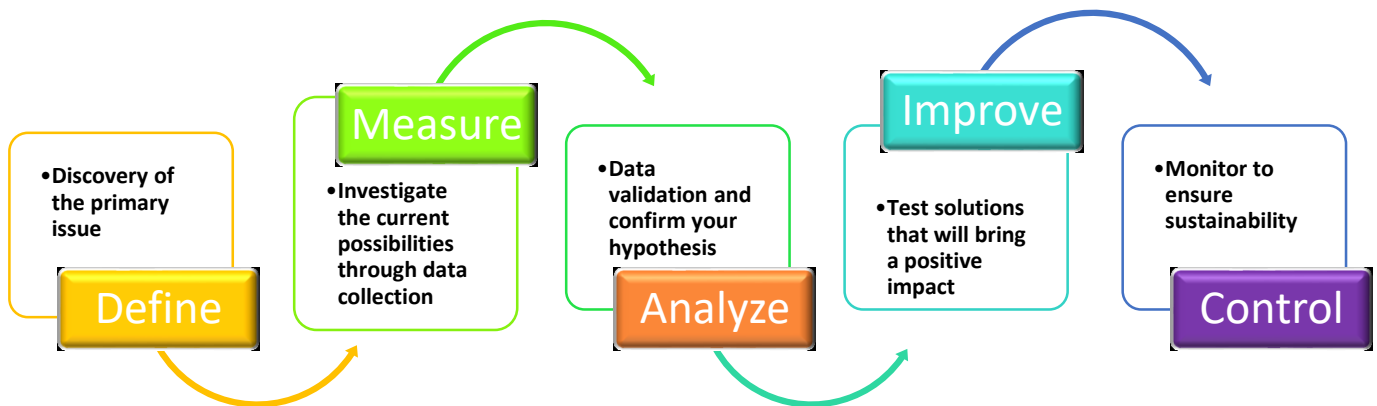
Kindest regards,



Gail P. Birks, EMBA, LMBB, IATA  
Managing Director  
Mediator

# What is a DMAIC Process Station?

The DMAIC Process Stations contain the tools and technical approaches That assist our candidates in building a business case for transformation.



“...It gives me great pleasure to recommend CMA Enterprise Incorporated... In a three year timeframe the CMA Team has delivered Project Planning, and Scheduling, Team Dimensions, Kaizens and Lean Six Sigma Green Belt and Yellow Belt Training. I recommend them with enthusiasm and given the opportunity would engage them again in future training initiatives...”

*Peterjohn Plummer, Sr. Mgr. – Operations Systems Projects*

*Noven Pharmaceuticals, Inc.*

*(a member of the Hisamitsu Group)Miami, FL*





## Why Train with TBI?

TBI offers a unique remedy that provides our clients with the ease of understanding the concepts and methodologies introduced. By simplifying our universe, we have been able to help you improve yours with sustainable results. Your ROI is immediate because with we provide you with the support you need to be successful in your Lean Certification Journey. We guide you through your “wilderness” with techniques that include but are not limited to...

- TBI separates Lean Six Sigma by experience levels which ensures that you are able to walk before you run
- If you have completed the certification course, we can coach you through your project and offer the exam
- Our training team is comprised of certified professionals in the Lean Six Sigma universe.
- Certification is free with the complete Green and Black Belt training.
- TBI brings Lean Six Sigma to you translated into everyday business language
- Project Coaching is included in the fee for the full certification training. The certification project aids in bringing a faster ROI to you and your organization because results are realized.

# TBI Lean Six Sigma Training Universe



**White Belt:** Assists with process mapping Level I Solutions (8 hours)



**Yellow Belt:** Front line Team Members handle The data collection and Level II Solutions (16-20 hours)



**Green Belt:** Lead Teams, focus on analysis and Level III Solution Implementation. Project Submission requirement (64 hours)



**Black Belt:** Solutionists, Lead Teams, Train and Coach green and Yellow Belts. Level IV Solution based project requirement (80 hours)



**Master Black Belt:** Oversees Project teams and associated Team dynamics, functions as Coach to other levels. Level V Advanced Solution based project requirement(100-120 hours)



## Other Certificate Training



**Champions** take responsibility for Six Sigma implementation across the organization in an integrated manner. (Organization Leadership) – (16 hours)



**Lean Business Leader/Entrepreneur:** For the Business Leader who must be able to speak the language of their corporate and government clients in order to close the deal. (3.5 days)



**Lean Practitioner (Kaizens):** Run your own projects with the tools that will assist you in mobilizing project teams, project management, handoff and monitoring for sustainable integration (1/2 – 1 day; kaizen project timeframes vary by project)



**Lock-step Program:** For the Company who is on an accelerated timeline to transform your culture, this is for you. In **6-8 months**, our candidates will **go from yellow to black belt**. If you seek your **master black belt designation**, it is **12-15 months**.



**TPS – A Lean Approach:** This training focuses specifically on the principles and tools used in this universe of “Lean Manufacturing” as created by Mr. Toyoda and Mr. Ohno. This Lean Course, while originating in the manufacturing climate is not just for professionals in that industry. The tools and critical thinking can translate across industry lines. (3.5 days)

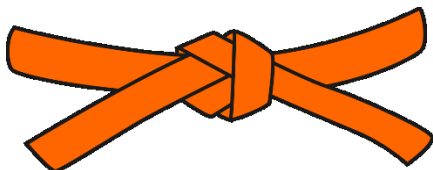


**Lean Project Management:** The training will introduce all of the key elements of Project Management in accordance to the body of knowledge with emphasis on the core methods and analytical tools that are important to sustainable and successful project management (PM) with a “taste” of Lean Six Sigma.



**Outcomes – Driven Contracting Supply Chain Management and Acquisition** Designed to assist the Organization’s Leadership and Front Line (general workforce) in guiding their respective teams and sometimes the customers on how to maximize their acquisition experience. Attendees will be exposed to the key fundamentals of serving the most important person to your company... THE CUSTOMER, however that is defined.

## Lean Champion Certification Course



This **2 day course equivalency** is designed to assist the Organization Leadership, Process Owners and/or Key Stakeholders in guiding their respective teams and sometimes the individual members on how to maximize their resources in a Lean Business Environment. From a management oversight perspective, the Champions will learn to utilize customized lean six sigma assessment tools that will help them to understand their own management styles as well as shape group culture for sustainable success and organization growth.

### What Will I Learn?

Managers will become more empowered in their...

- Dialogue with steering committees and improvement teams
- Possess a toolbox customized for leadership and process owners
- Have heightened expectations and a clearly defined road map to monitor organization transformation.
- Enabled to strategically ask the right “Whys” and track sustainable progress.
- Become more effective and efficient in your leadership styles regardless of the strategic planning initiative facilitated.

### Is there a Candidate Criteria?

Must be in a leadership and/or in a process owner capacity in your organization

### Champion toolbox:

- 120+ page binder
- Champion Closure Summary
- Project tool Dashboard
- Supplemental reading: [The Leader’s Window](#) Or [Journey to The Emerald City](#)

### Investment:

Classroom: \$1095.00 pp

Online: \$1095.00 pp

Blended: request a quote

Concierge: request a quote

Materials: \$250.00 (included)

For more information please visit  
[www.breakthruinstitute.biz](http://www.breakthruinstitute.biz)



# Lean Business Leader Certification Toolbox

- Zero Waste Goals
    - Eight Elements of Waste
  - Force Field Analysis
  - Expectation Tree
  - Champion Dashboard
  - The Balanced Scorecard
  - The 5 Whys
  - Target/Means Matrix
  - Business Case Vetting / Steering Committee
  - The Executive Summary Worksheet
  - Proposed Goals and Objectives
  - Cost Benefit Analysis
- Project Constraints
  - Prioritization Grid
  - Critical Keys & Control Points
  - Planning Summary
  - Transformation Selling Points Worksheet
  - Lean Management Scorecard
  - Lean Management Development Plan (Baseline)
- Deming organization
  - Swim Lane Process Map
  - System Diagram
  - Brainstorming Solutions - Idea Bank
  - Selecting the Right Project Manager
  - SME Requirements
  - Deployment Plan Matrix
  - Organization Shift Calculator

## Who is TBI?

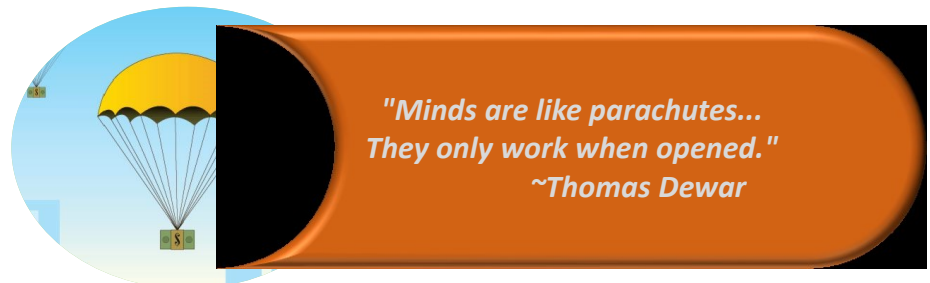
**The Breakthru Institute, (TBI)** is a subsidiary of CMA Enterprise Incorporated, a Performance and Process Improvement Consulting Firm headquartered in Davie, Florida.

TBI serves as our training division. Through TBI, we specialize in raising your levels of maturity and enhancing your capability and capacity through performance and process improvement consulting and training that delivers AHA Moments™ again and again.

We are in the classroom... We are virtual... and We are here to coach you when needed. Our training through our academies and ala carte excursions. The academies are...

- Lean Six Sigma
- Leadership and Managerial Excellence
- Entrepreneurial Excellence
- Diversity and Inclusion
- Strategic Implementation Planning
- Practitioners' Academy (Train the Trainer)
- Board Governance and Enterprise Risk Management

Our training and consulting teams are experienced professionals who bring the practical knowledge and experience to our client engagements. We are your global resources committed to bringing Adult Edu-Tainment to your workforce and stakeholders.







THE  
BREAKTHRU  
INSTITUTE

A division of CMA Enterprise Incorporated  
207 Laurel Oak Lane, Suite B  
Davie, Florida 33325

Office: 954-476-3525

Fax: 954-370-0803

[thebreakthruinstitute@gmail.com](mailto:thebreakthruinstitute@gmail.com)

[www.breakthruinstitute.biz](http://www.breakthruinstitute.biz)